How to Successfully Submit an Abstract
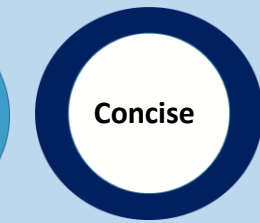
Innovative Idea · **Evidence Based Results** · **Quality Data** · **Concise**
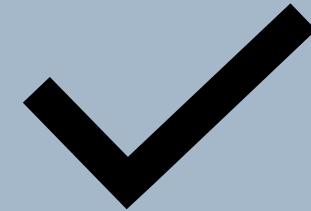
Required Elements

- ❖ Abstract format
- ❖ Written in English
- ❖ Not recently published or presented nationally
- ❖ Completed project with finalized results

Common Pitfalls

- 🚫 Spelling/grammatical errors
- 🚫 Use of organization's name
- 🚫 Use of acronyms
- 🚫 Poorly written
- 🚫 Use of brand names
- 🚫 Use of tables, lists &/or figures

Keys to Success

- ✓ Follow Call for Abstracts Instructions
- ✓ Pay attention to details
- ✓ Proofread abstract
- ✓ Complete all forms
- ✓ Submit electronically by December 8, 2024