

Award Submission Requirements



SHM's Awards of Excellence 2025

Las Vegas, NV | April 22-25, 2025

Eligibility requirements for all categories include:

- Nominees must be members of the Society of Hospital Medicine.
- Nominees should have demonstrated engagement with the Society of Hospital Medicine and its missions
 - *Engagement with the Society of Hospital Medicine:* the candidate should describe their involvement with the Society e.g. years of SHM membership; involvement with SHM committees, task forces or panels for scientific meetings, presentation of research at SHM meetings (abstracts, posters, and oral sessions); participation at SHM local or regional meetings (including local chapters); attendance at various SHM sponsored activities etc. If an applicant has limited engagement in SHM, please describe engagement in other national hospital-medicine engagement as well as future plans for engagement in SHM including the SHM Academic Summit, the Academic Hospitalist Academy, etc.
- Members may self-nominate.
- Board members, officers, previous award winners and current members of the awards committee are ineligible.
- **The maximum number of nominations per nominee, per category is 2, including self-nominations.** The first 2 nominations submitted chronologically will be reviewed, at the discretion of the Awards Committee. Any additional nominations, per nominee per category, will not be reviewed.

Additional eligibility requirements for specific award categories include:

- To be eligible for the Junior Investigator Award, faculty must be in the first 7 years of their first faculty appointment and hold a title no higher than Assistant Professor.
- Practicing physicians and advanced practice providers are ineligible for the Leadership for Practice Managers award.
- Additional eligibility information for the Excellence in Teamwork and Junior Investigator Awards are detailed below.

All submissions require the following:

(please review additional category specific requirements below)

- Nominee's name, title, organization, phone number, email address, title, and practice setting
- Nominator's relationship to nominee
- Description of engagement and affiliation with SHM (Member, Fellow, SIG Member, etc.)
- One letter, either self-nominating or from another party addressing the specific criteria for the award.
 - This letter should be:
 - No more than 500 words. *Note: letterhead and signature block text are not counted.*
 - Single-spaced
 - No less than 11-point font
 - No less than standard margin spacing (1-inch on all sides)

Teamwork Award Applicants

1. Nomination Cover Letter

- A complete listing of the individual team members, their professional backgrounds, and their roles in the team project, including a succinct description of the leadership role played by a hospitalist team member.
- Information about the team and/or process not included in the abstract, including:
 - The nature/process of the collaboration, and how the program improved system processes and patient outcomes (include process and outcomes measures)
- Explain how this work impacted Hospital Medicine specifically.
- The innovative aspect of the collaborative approach
- The portability/transferability/scalability of the intervention to other institutions

2. Abstract

- Limited to 2500 words (abstracts greater than 2500 words will not be accepted).
- To include:
 - Background
 - Detailed methods addressing:
 - How the team worked together
 - How goals were attained

3. Letters of Support

- At least one, but no more than two, letters of support from a senior hospital administrator (Chief Nursing Officer, Chief Medical Officer, Director of Quality Improvement, or equivalent leader).
- Should include an institution where the project has been implemented.
- If more than two letters are submitted, the team lead nominee will be contacted to specify which should be considered; letters should indicate if the confidentiality of content is waived.
- Up to two letters may also be submitted from other institutions that have adopted the intervention (if more than two letters are submitted, team lead nominee will be contacted to specify which should be considered; the letter should indicate if the confidentiality of content is waived)

4. Disclosure statement

- Should indicate any direct, indirect, or pending project or faculty support from sources outside the home institution.

Junior Investigator Award Applicants

Earn recognition for your research. SHM's Junior Investigator Award was created for junior/early-stage investigators, defined as a faculty in the first 7 years of first faculty appointment and title no higher than Assistant Professor (includes instructor or equivalent and Assistant Professor). Applicants must be a hospitalist, clinician-investigator, or a non-clinical investigator whose research interests focus on the care of hospitalized patients, the organization of hospitals or the practice of hospitalists. Nominations from mentors and self-nominations are both welcome. Applicants may request feedback about their applications after adjudication of the winner. The winner will present the Junior Investigator Award commendation talk (30 minutes) during SHM Converge.

Required Documents:

- A single page cover letter that expresses the applicant's interest in the JIA award and confirms that they meet eligibility criteria.
- A letter of support from the department chair or supervisor (*must comply with the letter of reference requirements as outlined in the Awards Submission Requirements*).
- Standard NIH Bio sketch (not to exceed 5 pages).
- A one-page description of Specific Aims or Personal Aspirations.
 - This document may be a specific aims page from a career development award and describes the key focus of the candidates proposed research. Alternatively, the candidate may submit an overview of their research interests and how these intersect the practice of hospital-based medicine.
- Supplementary information (not to exceed 3 pages) which should include each of the following:
 - Area of Interest and Impact of research: the anticipated impact the research may have/has had on hospital medicine, the practice of inpatient medicine or policies related to hospital-based care on a local, regional, or national level.
 - Career achievements and milestones: these should describe the candidate's achievements in the form of scholarly products (e.g., abstracts, peer-reviewed publications, intra- and extra-mural grant funding, national/international invited talks).
 - Engagement with the Society of Hospital Medicine: must comply with the requested engagement information as outlined in the Awards Submission Requirements.

Not a member but interested in joining? View more information [here](#).

Winners Will Receive:

- Complimentary meeting registration to SHM Converge 2025*
- Recognition on stage at SHM Converge 2025
- Acknowledgement in The Hospitalist, SHM's monthly news magazine, and on SHM's main website.
- Recognition in press releases to local and state outlets

**Excludes Advanced Learning Course registration. Recipients of the Excellence in Teamwork in Quality Improvement Award receive recognition at Annual Meeting and complimentary registration for up to 4 team members.*