Step 1: Access the Submission Site <u>HERE</u>



* indicates a required field

WELCOME TO THE 2025 SSR ABSTRACT SUBMISSION SITE!

Step 2:

If you are a new user to Cadmium, click the "Join Now" button on the home screen.

If you are already a Cadmium user, enter your email address and access key. The SSR Program Committee welcomes abstracts reporting new basic, clinical, and/or translational research findings in the field of reproduction. You do not need to be a Member of SSR to submit an abstract. There are no restrictions on species involved. Please adhere to all rules for the submission and format of abstracts. Failure to comply may be cause for rejection.

Before starting your submission, please review the below documents to help you understand how to navigate the portal and what you will be expected to do during the submission process.

SSR 2025 Abstract Submission FAQ SSR Abstract Submitter User Guide

You will also be required to upload a PDF of your full abstract, so please take time to review the Abstract Example & Guidelines, as it must match the example provided.

LOGIN TO SUBI	III AN ABSTRACT!
New Users	Already a User?
Click 'Join Now' to begin your first submission.	Email Address *
	Email Address ••••
	Access Key *
	Access Key Show
	Lost your access key?
Join Now	Login

Create Account

* indicates a required field



Please complete the information below and then press the 'Create Account' button. You will be the contact person for all information that you submit using this account.

Step 2a:

If you are creating a new user account, enter all of the required information in your account profile during the account set-up phase.

When complete, click "Create Account" at the top right of the screen.

👤 Personal Details	n Mailing Address	Contact Details Office Phone	
Prefix 🗸	Address Line 1		
First Name *	Address Line 2	Cell Phone	
Middle Initial	Address Line 3	Fax	
Last Name *	City	Email *	
Suffix 🗸	State No States or Provinces foun 👻		
Pronouns he/him/his she/her/hers they/them/theirs Self-describe: 	Zip Country Select Country 🗸		



SSR 2025 Annual Meeting Uniting Scientific Disciplines

for Breakthroughs in Reproduction

Washington, D.C. • July 28 - August 1, 2025

Conference Details Technical Support

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Step 2b:

You will be asked to read and consent to Cadmium's privacy agreement to finalize your account creation Please carefully read the text below and then indicate your consent at the bottom of the page.

Summary

PRIVACY NOTICE

We are collecting your personal data on behalf of Society for the Study of Reproduction to allow them to manage the submission, review, selection, and scheduling process for your submissions, awards, or grants through our platform. We may share your information with Society for the Study of Reproduction's vendors related to registration, membership, and 3rd party analytics services.

Full Text (version 2478-22655-1998)



1. What we need

Our Personal Data Protection Policy governs the use and storage of your data. You can see our Privacy Policy at https://www.cadmiumCD.com/cadmiumcd/privacy.asp. The terms personal data and personally identified data are used interchangeably. Society for the Study of Reproduction is a Controller of the personal data you (data subject) provide us. Cadmium is its Processor. The following types of personal data we collect from you on behalf of a Controller, may include, however are not limited to: Full name, telephone number, position, organization, credentials, membership, member number, login name, department, role, biography, and digital identity (photo).

2. Why we need it

We need your personal data in order to allow the Controller to manage the submission, review, scheduling or administration of your information through our software systems.



SSR 2025 Annual Meeting

Uniting Scientific Disciplines for Breakthroughs in Reproduction

Washington, D.C. • July 28 – August 1, 2025



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EVENT INFORMATION

Step 3:

Upon logging in to an existing account or creating a new account, you will be brought to the landing page where you can access your existing abstracts, create a new abstract submission, or view the FAQ sheet. SSR 2025 Annual Conference July 28 – August 1, 2025 (Monday – Friday) Marriott Marquis Washington , District of Columbia United States

Contact the Event Organizer



YOUR PROFILE

Test Test, test Affiliation: test Logins: 1 Log Out View / Edit Your Profile



SUBMIT FEEDBACK

We always welcome feedback, and we want to hear what you like and what can be improved. Feedback Form

ABSTRACTS (You have 0 complete abstracts, 0 incomplete abstracts, and 0 withdrawn abstracts)



FREQUENTLY ASKED QUESTIONS

Frequently Asked Questions



SSR 2025 Annual Meeting

Uniting Scientific Disciplines for Breakthroughs in Reproduction

Washington, D.C. • July 28 - August 1, 2025



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Conference Details Technical Support



submission.

Click the green task button "Click Here to begin a new abstract" to start a new abstract



EVENT INFORMATION



Contact the Event Organizer



YOUR PROFILE

SUBMIT FEEDBACK

We always welcome feedback, and we want to hear what you like and what can be improved. Feedback Form





START A NEW ABSTRACT SUBMISSION

The SSR Program Committee welcomes abstracts reporting new basic, clinical, and/or translational research findings in the field of reproduction. You do not need to be a Member of SSR to submit an abstract. There are no restrictions on species involved. Please adhere to all rules for the submission and format of abstracts. Failure to comply may be cause for rejection.

Presentation Types & Categories:

Oral Presentations: Abstracts submitted before February 3, 2025 may be considered as an oral presentation at the SSR Annual Conference. Oral presentations are 15-minutes (talk and Q&A) that will be scheduled within a relevant focus session. Few abstracts are selected for 30-minutes (talk and Q&A) presentations.

Posters: All posters will be presented at their scheduled times during poster sessions. Poster presenters are expected to attend their poster during the scheduled times.

Education and Research Resources Posters: The SSR Program Committee encourages presentations on teaching methodologies, databases, and resources of interest to the reproductive biology community. These abstracts will be considered for poster presentation only. Submissions in this topic area will not count against the abstract limit for research presentations (i.e., you may present [be the first author of] both a research and an education and research resources abstract).

Submission Guidelines for Meeting Type:

You may only submit an original abstract to one specific meeting, the SSR Annual Conference OR Pre-Conference Workshops, which you will identify during the submission process. Provided that the presenter register for the main SSR meeting, posters of abstracts submitted for any of the pre-conference meetings will be kept up for the entire meeting (through August 1st). Abstracts for the pre-conference meetings will also be considered for platform presentations, trainee travel grants and other considerations that an abstract submitted to the SSR meeting are considered for, PROVIDED that the submitter register for the SSR meeting as well as a preconference meeting.

Please contact the SSR Business Office (meetings@ssr.org) if you have questions.

Abstract Title *

Capitalize Principal Words EXAMPLE: Widespread Enhancer Activation via Era Mediates Estrogen Response in Vivo During Uterine Development



0 words (75 max)

Submi

Submission Type *

If you are an invited speaker, please select "invited Speaker Abstract Submission" from the dropdown menu. If you have not received a formal invitation to present at the conference, please choose "Regular Abstract Submission" from the dropdown menu.

-- Select Submission Type --

View Submission Type descriptions.

Example Abstract Title Using the Correct Formatting:

Widespread Enhancer Activation via Erα Mediates Estrogen Response in Vivo During Uterine Development.

Step 5:

Enter the title of your abstract. There is a 300-character limit for your abstract title. Your title should be entered using the REQUIRED formatting conventions.



Save Submission

Abstract Title: Widespread Enhancer Activation via Era Mediates Estrogen response in Vivo During Uterine Development

Home / Abstract / Task List for 'Widespread Enhancer Activation via Era Mediates Estrogen r...



Step 6:

Begin your task list. You must enter all required information and be sure to "Save Submission" when all tasks are completed. Please click on each task below to enter the requested information.

Once completed, the task will then appear with a large green check mark.

After you have completed all of the tasks below, select "Save Submission".

 Widespread Enhancer Activation via Era Mediates Estrogen response in Vivo During Uterine

 Development

 Abstract ID: 1975882

 Submission Type: Regular Abstract Submission

 Abstract Status: Active

Once you have successfully submitted a task, you will see a green check mark populated on your task list next to the completed task.



1. Abstract Information

Follow the abstract sample document to ensure all required information is present in your submission using the required format.





2. Authors

Completed Tuesday, October 29, 2024, 12:51 PM Complete this task with the **submitting author** information.



3. Co-Authors

Complete this task to add ALL Co-Author(s) contact information. If you do not have any co-authors, simply open the task and save your co-author list without adding any co-authors.



4. Upload PDF File of Abstract

Upload a PDF File of your abstract submission that includes your properly formatted abstract title, abstract author list with affiliations, and your abstract text.

Save Submission



Step 6a:

Your first task is to provide the required information for the submitting/presenting author.

Co-Authors will be added in a separate task.

This step will automatically be populated with the account information you have on file (entered during the create account step).

To edit or add to your profile, click the blue Edit Profile button. Please enter the primary author/submitting author for this submission.

<u>To add an author:</u>

- Type the author's first name, last name, and email address.
- Click 'Add Author.'

To complete an author's profile:

- Click on the 'Edit Author' button to complete the profile.
- A green check mark indicates a complete profile.
- Once the profile is complete, click 'Save Authors' to complete the task.

* indicates a required field

Author List

You must have 1 author



Save Author



Step 6a, continued:

Once you open your profile, you can complete some mandatory questions that will allow you to move on to the next step.

Mandatory Items included in this task:

- First Name, Last Name
- Affiliation
- Credentials
- Consent to act as presenting author
- Country where institution is located

Step 6a, continued:

Once you are done updating your profile, click

"Save Author."



To complete an author's profile:

- · Click on the 'Edit Author' button to complete the profile.
- A green check mark indicates a complete profile.
- Once the profile is complete, click 'Save Authors' to complete the task.

Step 6b:

Your second task is to add your co-authors to your submission.

While you should have listed the names in the proper formatting on your first task, that was for the final abstract book publication only. Adding your co-authors during this step will populate them into the Cadmium portal.

If you will not be adding any co-authors, you can simply click the "Save Co-Author List" button at the top right of the page and move on to the next step. Otherwise, click "Add a New Co-Author" button to access the pop-up window.

Home | Log Out

Abstract Title: Widespread Enhancer Activation via Era Mediates Estrogen response in Vivo During Uterine Development





Co-Author List

You can add a maximum of 25 co-authors.

No Co-Authors have been added yet. Click the "Add Co-Author" button above to add your first one.

Submit

Step 6b, continued:

Enter the personal details for each coauthor. Required information for each coauthor includes:

- First Name, Last Name
- Email Address
- Organization

Click "Submit" when done populating the information for each co-author.

Personal Details

First Name *	MI	Last Name *	Suffix
Email *		Pronouns he/him/his she/her/hers they/them/theirs Self-describe: 	
Work Phone		Mobile Phone	
Credentials *		Organization *	
Position		Department	
			N

Close

Step 6b, continued:

After entering a co-author, you will be brought back to the co-author task page where you can:

- Edit or remove the Co-authors you've already added
- Add additional co-authors
- Save your co-author list and move on to the next task

Add a New Co-Author

Co-Author List

You can add a maximum of 25 co-authors.



Save Co-Author List

New abstract was successfully added.



1. Submit Properly Formatted Abstract

Follow the abstract sample document to ensure all required information is present in your submission using the required format.

Step 6c:

Your third task is to submit your abstract using the proper format, so that the abstract is cleanly and correctly pulled from the Cadmium system into the final published abstract book and other conference materials (pending acceptance).

Please follow the abstract example here to ensure your formatting is correct: <u>SAMPLE SSR ABSTRACT with PROPER</u> <u>FORMATTING</u>

Items included in this task:

- Choose the two topics most relevant to your abstract submission from a provided list
- Indicate your:
 - Trainee Status
 - SSR Membership Status
- Indicate your Preferred Presentation Type
 - Oral Presentation
 - Poster Presentation
 - ONLY Poster Presentation
- ALL Contributing Authors names listed as they should appear on the final published abstract book (please reference example document)
- Abstract Text (properly formatted per the example document). 550 word maximum.
- Headshot Upload
- Biography Upload



4. Trainee Travel Award please answer the following questions

Step 6d:

The final task in your abstract submission is to complete the Awards Consideration survey.

Read about guidelines and eligibility on the next slide.

If you are not interested in being considered for a Trainee Travel Award, simply answer N/A in the required fields.

**This is also where you will indicate interest of consideration for other SSR awards. In this step, you must:

- Provide a description of volunteer service in the past 5 years.
- Indicate which of the following best describes your volunteer experience:
 - Participated in volunteer activities (unpaid) that are related to your scientific career goals
 - Volunteered time in the planning or execution of a national meeting/conference such as SSR
 - Participated in volunteer activities at your institution and/or a scientific society
 - Volunteered within the greater scientific community such as outreach activities to general public
 - Participated in other activities not previously mentioned that could be considered volunteer service
 - N/A Not applying for TTA

If you wish to apply for the SSR Trainee Travel Award, you must be fully eligible (see requirement for eligibility below), and you must complete the remaining questions in this application. Failure to complete the next two questions with your abstract submission will immediately disqualify you from consideration.

Requirements for Eligibility:

- Be an SSR trainee member prior to abstract submission.
- Be the first author of an abstract submitted for presentation at the SSR Annual Meeting.
- Submit a statement briefly describing volunteer/service activities, such as serving on committees for your institution and/or a scientific society, volunteering at a conference, organizing a local conference, or outreach activities to the community. Volunteer service in some capacity is a requirement to receive this award.
- Will not have received the SSR-Trainee Travel Award within the past two years.
- If selected for this award, your name will be added to the Trainee Volunteer email list and you will be required to complete at least one volunteer shift at the SSR Annual Meeting. Failure to do so may affect your funding status and any future applications to the SSR-TTA.

Home / Abstract / Task List for 'Widespread Enhancer Activation via Era Mediates Estrogen R...

Step 7:

When you are done with your submission tasks, click the "Save Submission" button at the top right of the screen!

NOTE: If all tasks are **not** completed you will not be able to save and will see the below. Your submission is not final until all tasks are checked off.



Widespread Enhancer Activation via Era Mediates Estrogen Response in Vivo During Uterine **Development.** Abstract ID: 1711057 Submission Type: Abstract Submission Abstract Status: Active



1. Abstract Information

2. Authors Incomplete

3. Co-Authors Incomplete

4. Upload PDF File of Abstract Incomplete